



WHERE LEADERS ARE MADE

www.toastmasters.org

Getting Started with Pathways!

In the following pages, you will find the instructions for getting started with Pathways, the new TMC educational program. As you go through these instructions, please keep in mind that this is just a guide to getting started. As you continue through the Pathways program, you will find many things that are not covered in this guide. Please always feel free to explore on your own.

Upon joining TMC, you will provide all your information, including your contact info. Once you are registered with Toastmasters International, you will receive the following email.

Dear Toastmaster,

Congratulations, you are now an official member of Makuhari Bayside Toastmasters Club! Are you ready to start your exciting journey toward becoming a more confident speaker and leader? In just a few short steps, you can begin to enjoy all the benefits your Toastmasters International membership has to offer:

Step 1: Confirm your information

Member Name: Your Name
Company Name / In Care Of:
Member Address: Address Line 1
Address Line 2
City Prefecture
Postal Code
Japan
Membership Start Date: Your Start Date
Member Number: [#####]
Club Name: Makuhari Bayside Toastmasters Club / 06039261
Username: [Your E-Mail Address]

Step 2: Set up your member profile

Please take a few minutes to set up your online member profile and correct any information above. Go to www.toastmasters.org and click "Login" at the top of the home page, then click "Forgot your password?" Enter your email address and follow the instructions in the email you receive.

Step 3: Select your path

Log in to the [Pathways Start page](#) and take the Pathways assessment to help you choose your path. Please note that your first path is free, and you will not be shipped any printed materials if you order an online path. If you wish to purchase your path in print, there is a \$25 printing fee.

Step 4: Visit the New Member webpage

Once you activate your profile, visit the [New Member](#) webpage for helpful resources to use on your Toastmasters journey. It features a message from the International President of Toastmasters and includes helpful information about the Toastmasters Pathways learning experience.

Step 5: Check your mail for the Toastmaster Magazine

Your membership also includes a subscription to the monthly *Toastmaster* magazine, which is available in print and online. You can view the [online](#) version of the magazine anytime. For print, please allow up to eight weeks to receive your first issue. To opt out of the print version, log in to your My Toastmasters profile and select the Magazine Subscriptions tab.

Step 6: Download the mobile app

The Toastmasters International mobile app was designed to help you perform your club meeting roles with convenience and ease. You can download it from the [Apple](#) or [GooglePlay](#) app stores.

If you have any questions, please contact Club and Member Support at +1 720-439-5050 or membership@toastmasters.org. Good luck on your journey!

Sincerely,
Toastmasters International
www.toastmasters.org

This welcome email outlines 6 steps to getting started, but you only need the first three to start speaking.

Getting Started

Step 1: Confirm your information

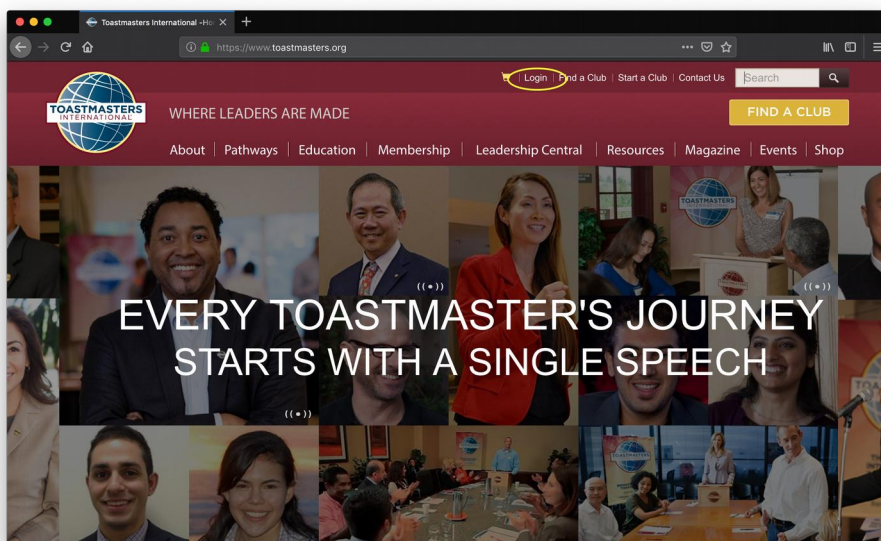
If all your personal information is correct, then you don't have to do anything. Please move on to step 2. If you find that something is incorrect, please inform the president or VP of membership immediately so that it can be corrected.

Once you have confirmed your information, it's time to move onto creating your Toastmasters International account.

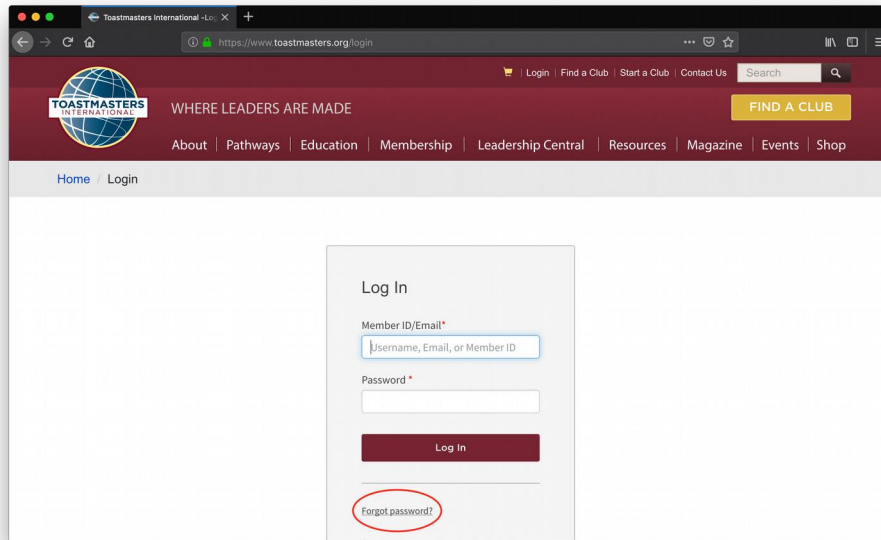
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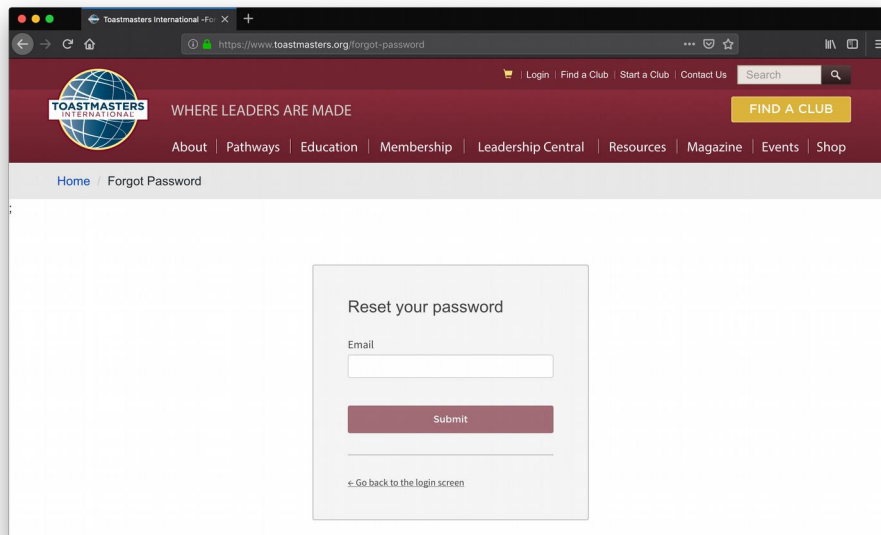
First let's go to the Toastmasters website



From here, we'll click the Login button on top.



Since you have never logged on before, and don't have a password, click on the forgot password link



Type your email address into the box and press the Submit button. Please note that this must be the same email address you used when joining Toastmasters Club

You can now close this window.

You should receive an email from Toastmasters International confirming your request to create your password with a link.

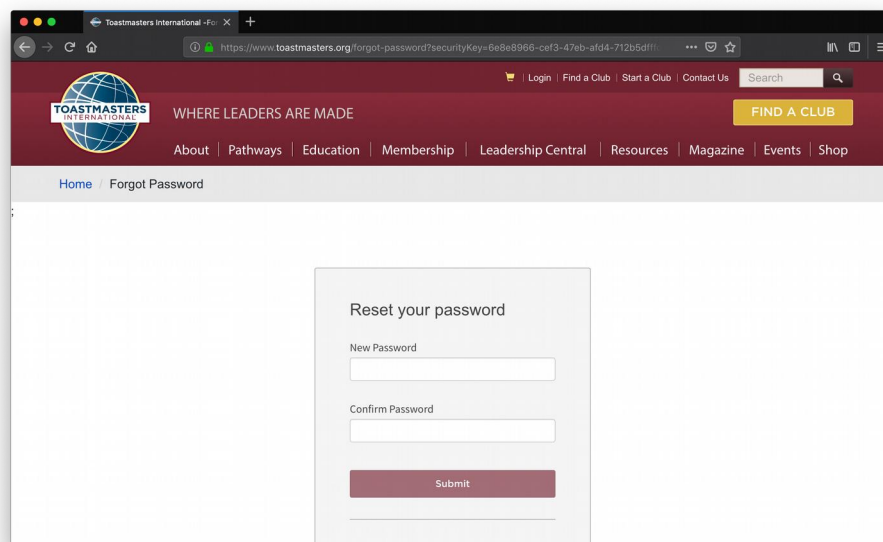
Hello,

You recently requested to reset your password for your Toastmasters International account. Click the link below to reset it. This link is only valid for 3 days.

<https://www.toastmasters.org/forgot-password?securityKey=#####-####-###-####-#####>

Thank you,
Toastmasters International

Follow the Link provided in the email



The screenshot shows a web browser window with the URL <https://www.toastmasters.org/forgot-password?securityKey=6e8e8966-cef3-47eb-afd4-712b5dfff>. The page features the Toastmasters International logo and the tagline 'WHERE LEADERS ARE MADE'. The navigation bar includes links for 'About', 'Pathways', 'Education', 'Membership', 'Leadership Central', 'Resources', 'Magazine', 'Events', and 'Shop'. The main content area is titled 'Forgot Password' and contains a form with the following fields:

- Reset your password
- New Password
- Confirm Password
- Submit

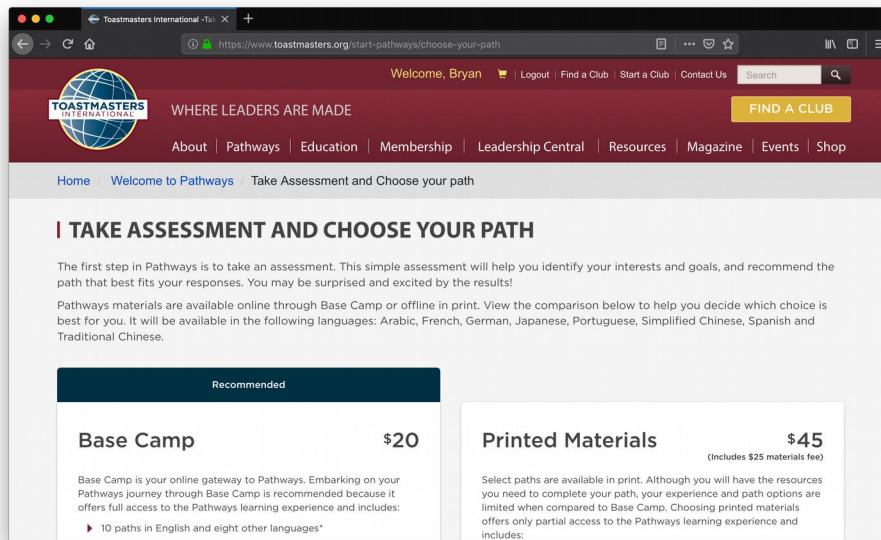
Please enter a password that you will remember, and then press Submit.

We have now finished creating your account. You can now login to the Toastmasters website and browse freely.

The next step is to set up your Pathways account.

Step 3: Select your path

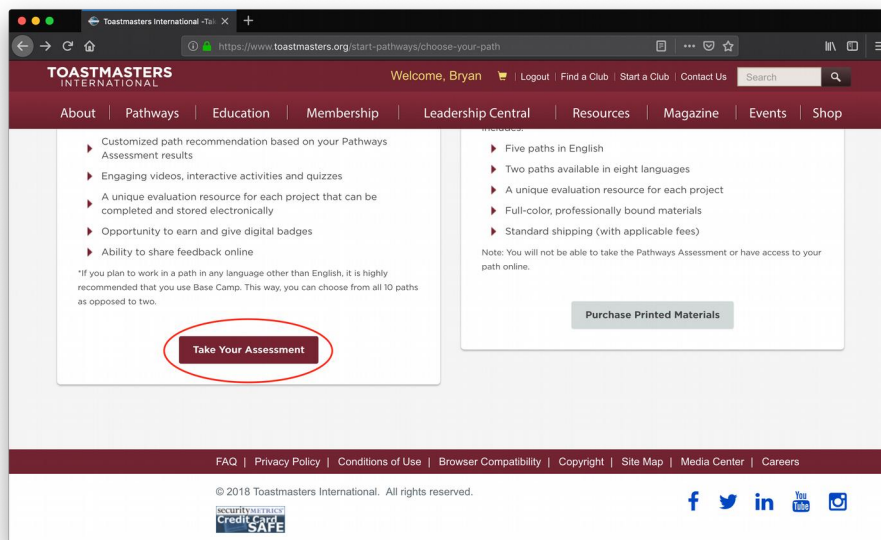
Log in to the [Pathways Start page](#) and take the Pathways assessment to help you choose your path. Please note that your first path is free, and you will not be shipped any printed materials if you order an online path. If you wish to purchase your path in print, there is a \$25 printing fee.



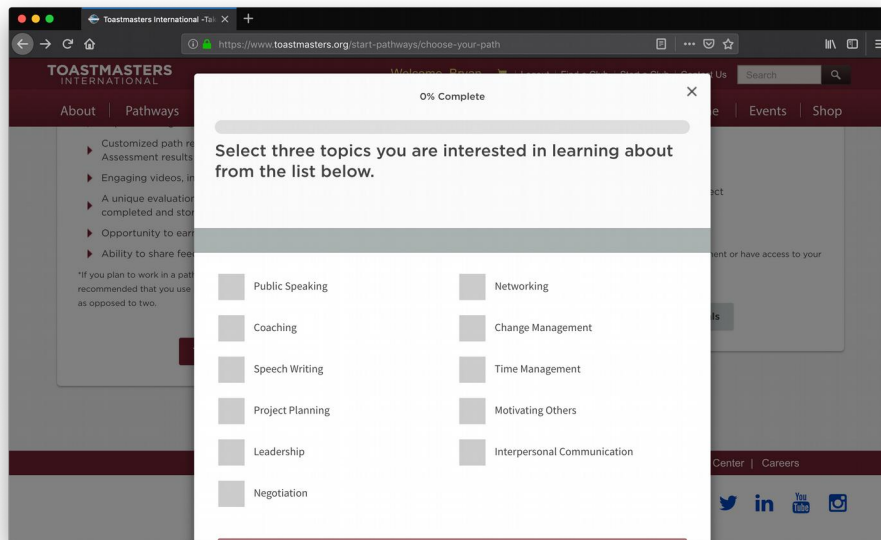
Please follow the link in Step 3 to Select Your Path. You may be prompted to login again. If you are, please enter your email address and password that we set up in the previous step.

You will be prompted to take the assessment and to choose your path, but before that, you will be able to choose if you would like to use Base Camp (the online version of Pathways), or to receive the Printed Materials*

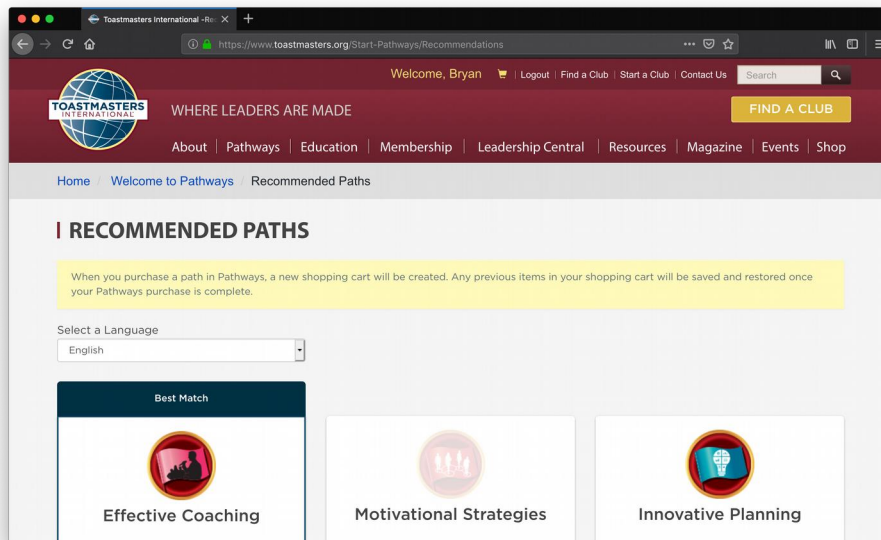
*Not all paths are available in printed versions



Please select Base Camp, and we will move on by clicking the “Take Your Assessment” button. You may be prompted to select your language. It is safe to do this step in any language that you feel most confident.

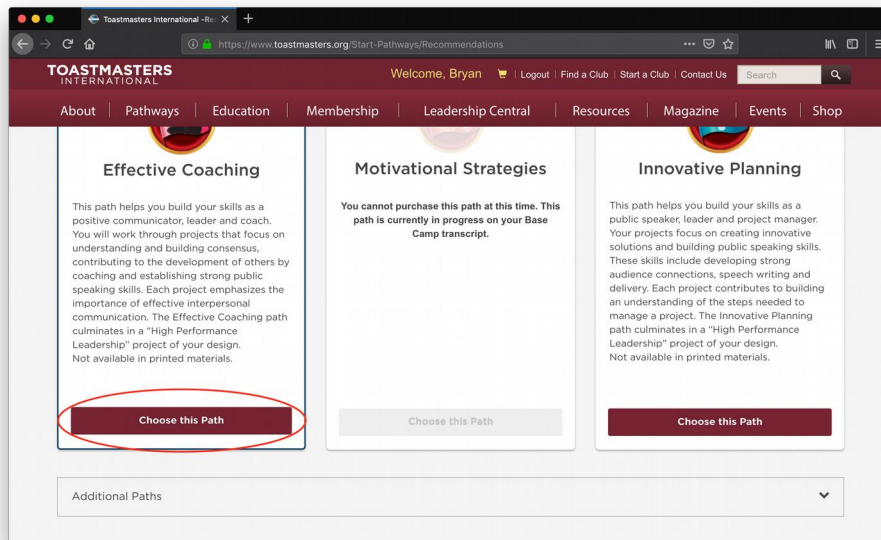


You will be prompted to answer a number of questions. Please read these carefully, as your answers will determine the Recommendations for which path may be the best fit for you.



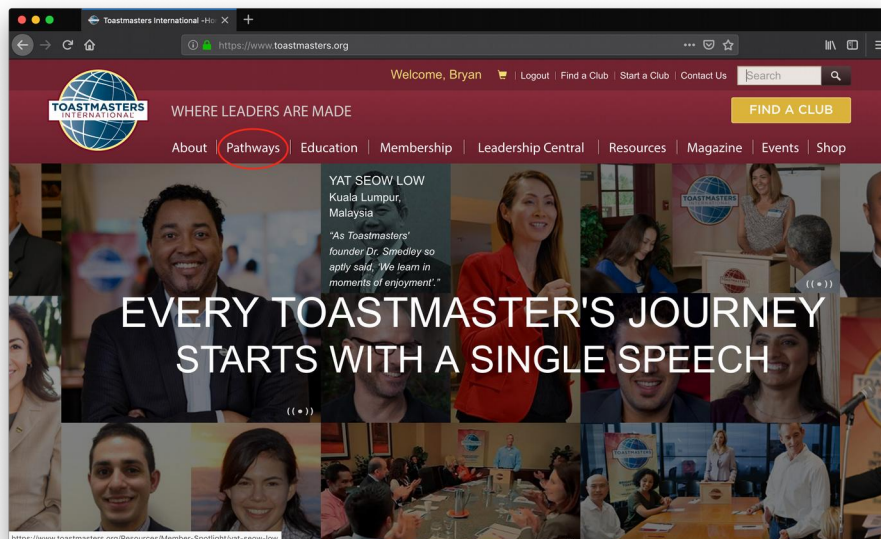
Upon completing the assessment, you will be shown your recommended paths. If you selected a different language to take the assessment, then this will be your last chance to select English*

*If you do not select English before moving forward, you will be required to pay an additional \$20 USD to purchase the same path in English



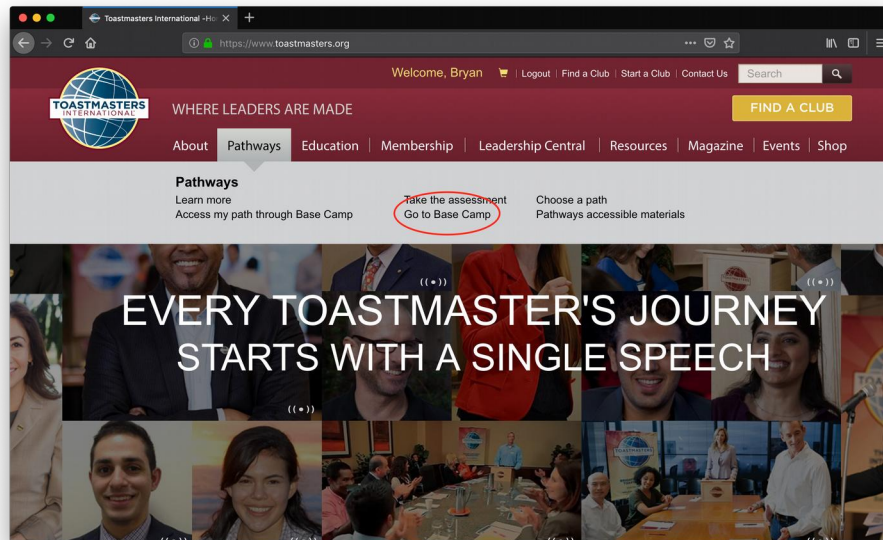
Please select “Choose This Path” if you are satisfied with one of the recommended paths. If you are not satisfied, you can click the additional paths drop down menu to view the complete list.

Congratulations! You have now set up pathways and are ready to begin your first speech. To do that, we need to log into Base Camp

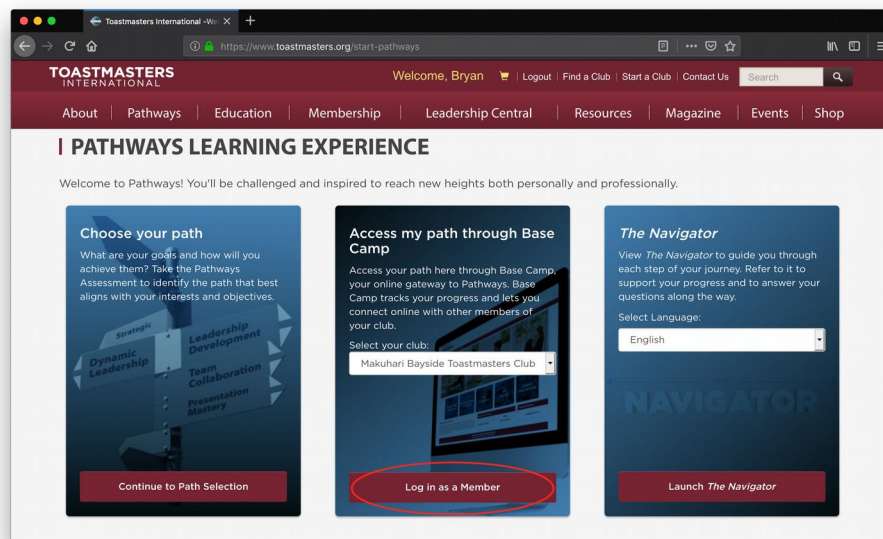


Let's go back to the toastmasters.org home page. You should be logged in at this point. If you aren't, then please log in using your email address and the password that we created previously.

From here, please find the Pathways link on the top of the page.

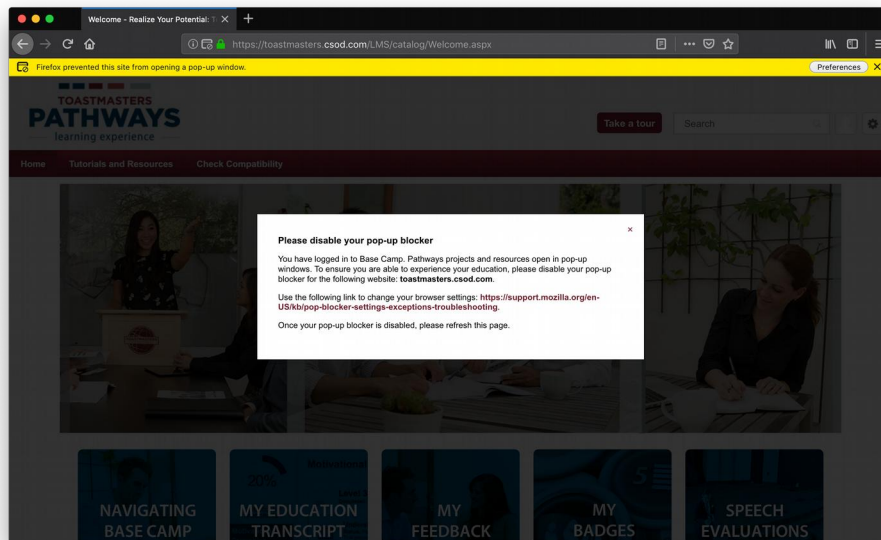


Clicking on the Pathways link will reveal six different Pathways resources. While each of these are valuable, for now, let's click on "Go to Base Camp"

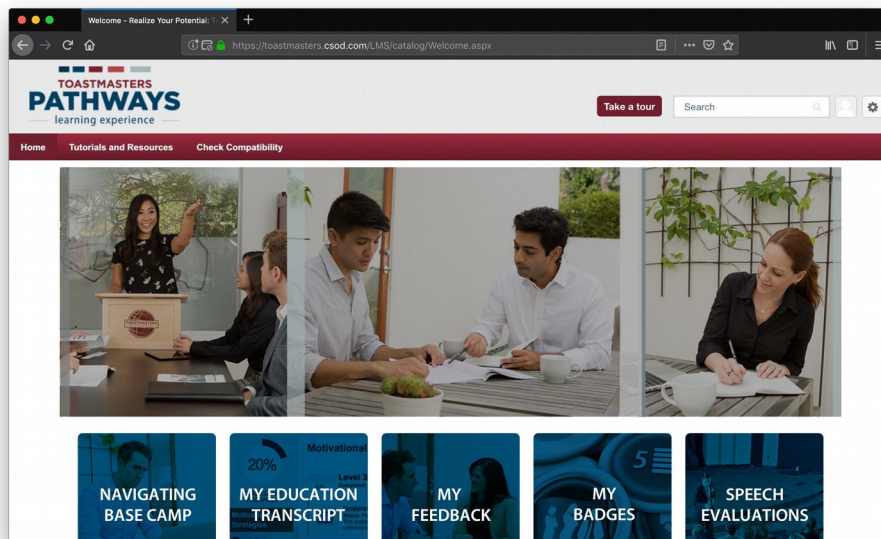


Once you have selected "Go to Base Camp," you will see three blue boxes. You have already chosen your path, so there's no need to do that again. Navigator is filled with helpful information and resources.

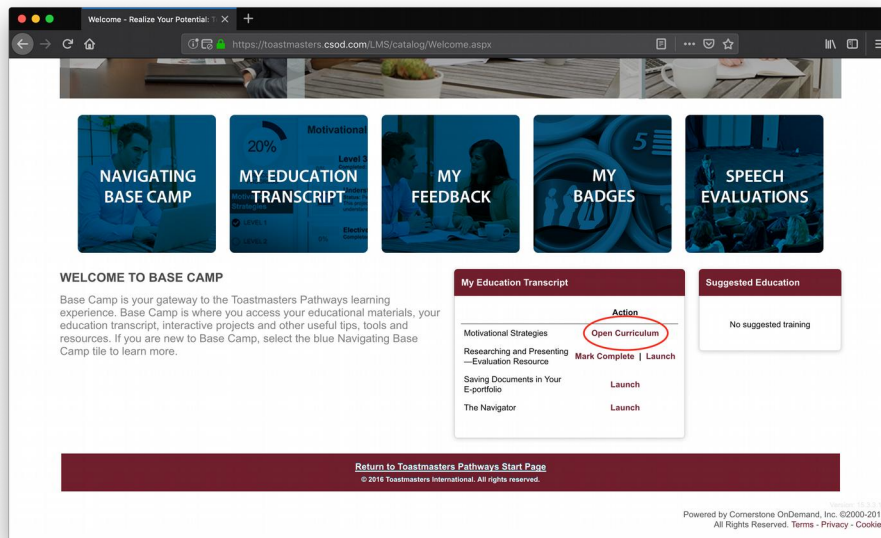
The middle box is titled "Access my path through Base Camp," and will confirm your home Toastmaster's Club. Please confirm that it is correct if you have joined more than one club, and then click the button on the bottom, "Log in as a member."



At this point, you may get a notification that you need to disable your pop-up blocker for the Base Camp website. How you do that will be different depending on which browser you use, but you should be provided instructions within the notification box.

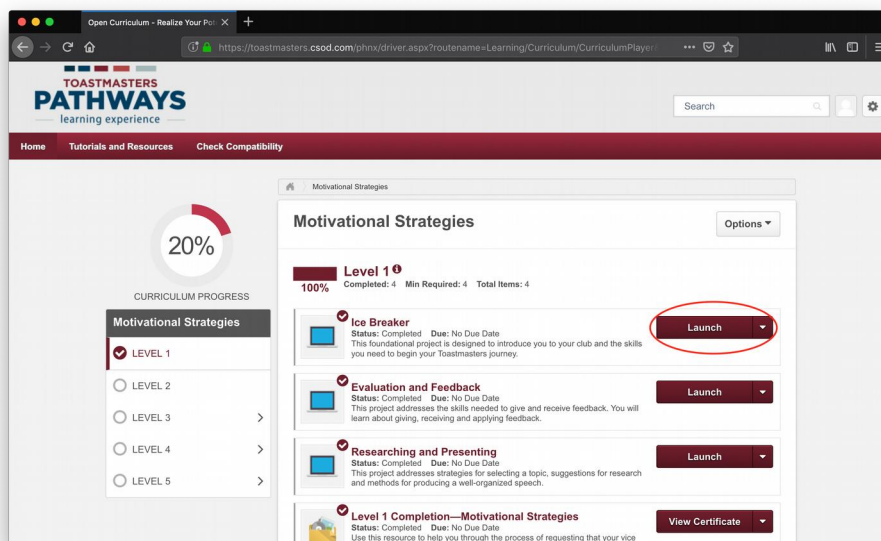


Once you have successfully disabled your pop-up blocker, you will be brought to Base Camp where you will have five main options in blue boxes. You will also have access to other resources and tutorials using the links on the top.



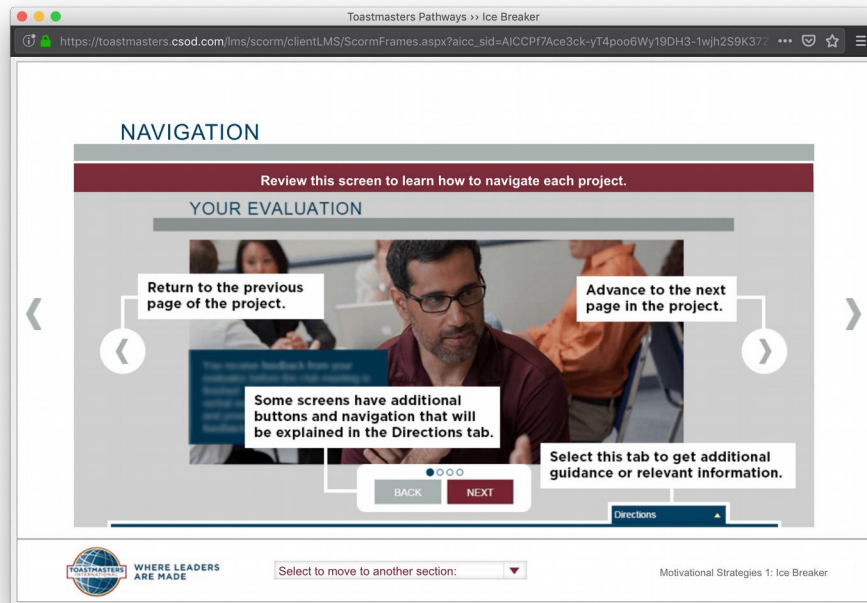
Scroll down a little more, and you will see two more boxes. One is titled “My Education Transcript,” and will contain a list of everything you’ve signed up for through the Toastmasters website. Since this is your first time logging in, you should only see your path (Mine is Motivational Strategies), and “The Navigator”.

Please click on the “Open Curriculum” link next to your path.

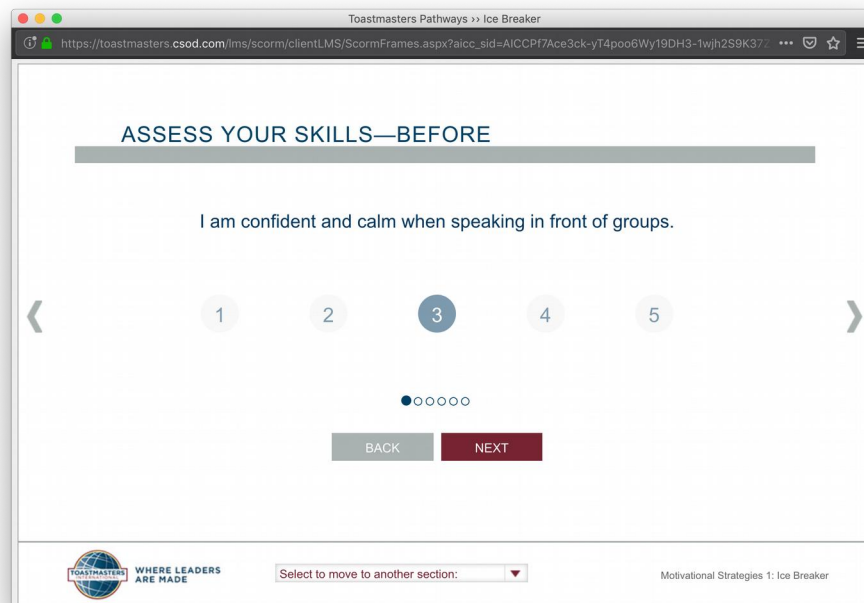


In this window, you will see the assignments within the first level of your path. The first should be “Ice Breaker.” Click the “Launch” button on the right side of the screen.

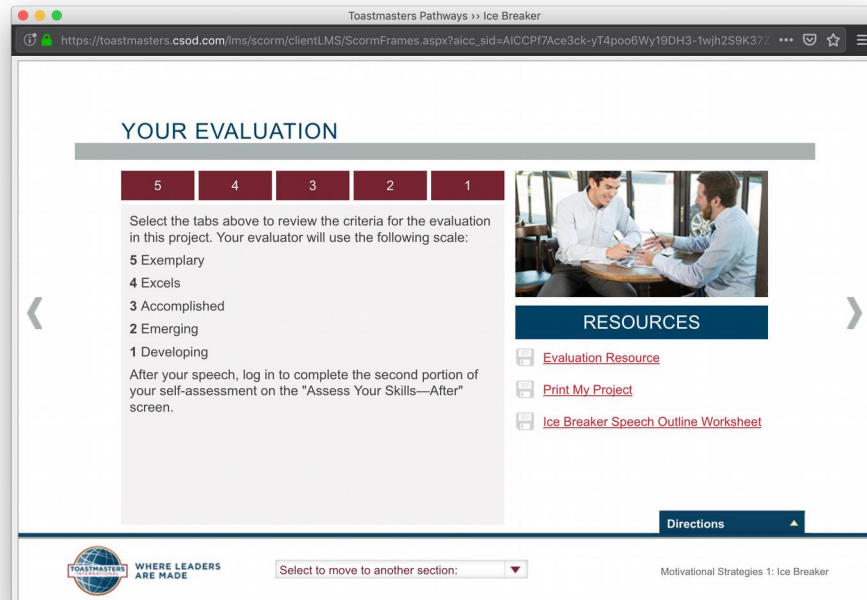
*Since Level 1 includes all the introductory lessons for Toastmasters, all paths should have the same Level 1. You will begin to see differences once you reach Level 2.



This will open a pop-up introducing you to the system, and giving you instructions for how to navigate the screen. Please follow those directions, and begin moving through the presentation. Your progress is saved automatically, so don't worry if you have to close the instructions before finishing. You will begin where you left off when you log in again.



You will come to a point where you are asked to assess your skills. Please complete this using the maroon next button (not the arrow button on the right). When you have finished the assessment, then you can continue using the navigation arrow on the right.

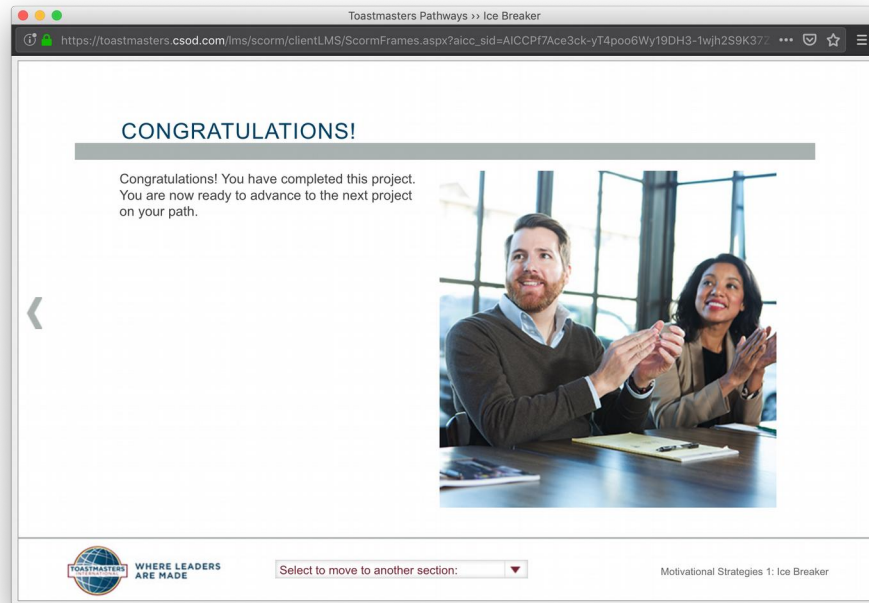


You will come to a page titled “Your Evaluation.” Read this, and then stop. The next page is an assessment.



AFTER YOU HAVE GIVEN YOUR SPEECH please come back to the “Assess Your Skills – After” This is designed to compare your feelings before and after speaking. There are no wrong answers here. This is here to help with your growth as a speaker.

Complete the assessment, and then click the submit button on the last question. After that, you will see your answers before and after giving the speech.



Congratulations! You've completed your first speech. Now you can move on to your next speech. Once you have completed the level, either the president or VP or education will confirm your completion, and you will be able to move onto Level 2.